



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

**\*REVISED 05-20-2015**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** May 14, 2015

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of May 18, 2015

<b>May 18, 2015 Monday</b>	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse Rm 203
	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Green Lake County Govt. Center 571 County Road A, Green Lake
<b>May 19, 2015 Tuesday</b>	Nutrition Project Council	2:00 p.m.	Workforce Development 874 Collins, Rm 103, Jefferson
<b>May 20, 2015 Wednesday</b>	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse Rm 112
	Board of Health	1:00 p.m.	Health Department 1541 Annex Rd, Jefferson
<b>May 21, 2015 Thursday</b>	Task Force on County Operations & Organization	8:30 a.m.	Jefferson County Courthouse Rm 202
	HOME Consortium Board	9:00 a.m.	Waukesha County 515 W. Moreland Blvd, Rm 355 Waukesha
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse Rm 205
<b>May 22, 2015 Friday</b>	<b>*Law Enforcement and Emergency Management Committee (Agenda Revised)</b>	<b>8:30 a.m.</b>	<b>Jefferson County Courthouse Rm 112</b>
<b>May 23, 2015 Saturday</b>	No Scheduled County Meetings		
<b>May 24, 2015 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:00 A.M. ON MONDAY, MAY 18, 2015**

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Review of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Communications**
- 7. Determinations of Completeness**  
Katzman Farms, W3223 Hoffman Rd, Town of Hebron  
Daryl Payne, N4363 County Rd E, Town of Sullivan  
Dustin Wilke, N7836 Newville Rd, Town of Waterloo
- 8. Site Inspections**  
R3808A-15 – Josh & Christine Wickland/David & Harriet Wickland Property, **W1108 Hooper Rd**, Town of Palmyra  
R3805A-15 – Kimberly (Kincannon) Cheney, **W7271 County Rd C**, Town of Koshkonong  
R3804A-15 & CU1822 -15 – Alan S Gaethke, **W7674 North Shore Rd**, Town of Sumner  
CU1824-15 – Steven Plue/Rose M Stella Estate Property, **Koshkonong Manor Rd**, Town of Sumner  
CU1823-15 – Joshua Sawyer, **N7018 County Rd Q**, Town of Milford  
R3806A-15 – Todd & Leeann Duwe/Stephen & Kathleen Duwe Property, **West Rd**, Town of Milford  
R3807A-15 – John & Patricia Morris, **W6127 County Rd T**, Town of Milford
- 9. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*



# *Intercounty Coordinating Committee*

**Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties**

## MEETING AGENDA & PROGRAM

(Updates in Process)

**Officers:**

Chairman

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman

Andy Ross  
744 S. Main Street  
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

Columbia County

Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Dodge County

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County

Jack Meyers  
N 665 Fountain Lane  
Dalton, WI 53926

Jefferson County

Jim Schroeder  
539 E Reinel St  
Jefferson, WI 53549

Marquette County

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53926

Sauk County

Marty Krueger  
346 Warren Avenue  
Reedsburg, WI 53959

**Mailing Address:**

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

<b>DATE:</b>	Monday, May 18, 2015
<b>TIME:</b>	9:30 AM
<b>PLACE:</b>	Green Lake County Government Center 571 County Road A Green Lake, WI 54941

<b>9:00 AM</b>	<b>Gathering</b>
<b>9:30 AM</b>	<i>Call to Order</i> <i>Pledge of Allegiance</i> <i>Certification of Open Meeting Notice</i> <i>Adoption of Agenda</i> <i>Approval of Previous Meeting Minutes</i> <i>Reports from Visiting Legislative Officials</i> <i>Update of County Issues – WCA</i> <i>Open Discussion of County Issues</i>
<b>10:30 AM</b>	<i>Program Topic, “Economic Development”</i> <i>Presented by Genevieve Borich, PhD, AICP</i> <i>Executive Director, Jefferson County Economic Development Corporation</i>  <i>Open discussion of County Issues (continued)</i> <i>Adjournment</i>



**Of Jefferson County, 1541 Annex Road, Jefferson, WI 53549920-674-8734**

**Jefferson County Nutrition Project Council**

**Agenda**

**May 19, 2015**

**2:00 p.m.**

**Workforce Development Center**

**Room 103 - 874 Collins Road, Jefferson**

Committee Members: Janet Gerbig, Barb Natrop, Rita Kannenberg, Holly Ingersoll, Emily Pantely, Karen Anfang & Carol Ellingson.

1. Call to Order
2. Roll Call - Introduce new members
3. Certification of Compliance with Opening Meetings Law
4. Review Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Committee Minutes: January 27, 2015
7. Communications
8. Review Committee By Laws
9. 2016-2018 County Aging Plan: Required Nutrition Program Goal(s)
10. Review Meal Program Bid Package
11. Review Meal Trend Data
12. Roundtable Discussion
13. Set Next Meeting Date and Agenda: July 28, 2015
14. Adjourn

The committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the county administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Agenda**  
**Jefferson County Land & Water Conservation Committee (LWCC)**  
***"Working Together to Protect & Enhance the Environment"***  
**Jefferson County Courthouse, 311 S Center Ave, Rm 112**  
**Jefferson, WI 53549-1701**  
**Wednesday, May 20, 2015 ~ 8:00 am**

Committee Members: Frank Anfang, Matthew Foelker, Peter Hartz, Ed Morse, Carlton Zentner

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the May Agenda
5. Review and Approval of the March 18, 2014 Meeting Minutes
6. Citizen Comments (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) May 2015 Report
8. Introduction of Interim NRCS District Conservationist
9. Potential Permit Fee Surcharge in support of Farmland Preservation Easements
10. 2014 - 2015 Tree Sale Report
11. Avian Influenza Status
12. Hoard's Dairyman Facility Update
13. Notice of Noncompliance - Farmland Preservation Program (FPP)
14. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
15. Monthly Financial Report
16. Set Next Meeting (Tntv June 17, 2015) and Possible Agenda Items
17. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



# Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

[www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

## Agenda

Jefferson County Board of Health  
1541 Annex Road, Jefferson, WI 53549  
Health Department Conference Room

May 20, 2015

1 p.m.

### Board Members

Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. **Call to order**
2. **Roll Call/Establishment of a Quorum**
3. **Certification of Compliance with the Open Meetings Law**
4. **Review of the Agenda**
5. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
6. **Approval of March 18, 2015 Meeting Minutes**
7. **Communications**
8. **Financial Report**
  - a. Income Statement & Review of 2015 Budget
  - b. Vehicle Usage Report
9. **Operational Update of the Environmental Health Program**
  - a. Revision of the Environmental Sanitation Ordinance
  - b. Fee Structure Changes
  - c. Appeal of Lead Abatement Orders to the Board of Health
10. **Public Health Preparedness**
  - a. New Public Health Emergency Preparedness (PHEP) Ebola Funding
  - b. Completion of Mass Care Planning Document & Stipend
11. **Public Health Program and Review of Statistics**
  - a. Communicable Disease Cases Reported
  - b. Avian Influenza (H5N2 – HPAI) Outbreak
  - c. DNR Air Permit Hearing in Lake Mills
  - d. E-Cigarette Inclusion in County Smoke Free Air Policy
  - e. Powdered Alcohol
  - f. Wisconsin State Laboratory of Hygiene Budget Provision
  - g. Retirements of Five Staff and Staffing/Hiring Update
  - h. Proposed New LPN Position
12. **Personal Care Program and Review of Statistics**
  - a. 2015 PCW Program Transition
13. **Director's Report**
  - a. 2014 Annual Report
  - b. Monthly Report to Administration/County Board
14. **Status of Rock River Free Clinic and Community Dental Clinic**
15. **Next Meeting Date/Time/Agenda Items: 2015 Meetings: January 21, March 18, May 20, July 15, September 16, November 18**
16. **Adjourn**

The Board may discuss and/or take action on any item specifically listed on the agenda.

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# **AGENDA**

## **Task Force on County Operations & Organization**

Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

May 21, 2015 – 8:30 a.m.

### **Members**

Kathi Cauley, Jennifer Hanneman-Chair, Sue Happ, George Jaeckel, Ron Krueger, Russell Kutz-Vice Chair, Steve Nass, Joe Nehmer, Timothy Smith-Secretary

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Approval of May 6, 2015 Task Force meeting minutes
8. Discussion and possible action on previous Proceeding Reports
9. Follow up on discussion of concepts with Department Heads
10. Discussion and possible action on audit findings & recommendations
11. Discussion and possible action on areas of emphasis
  - a. Workgroups
    - i. How will they be structured?
    - ii. How many will there be?
12. Discuss scheduling topics for future agendas
13. Tentative Future Meeting and Agenda Items (June 2, 2015 at 11:00 a.m. Courthouse, Room 202)
14. Adjourn

The Committee may discuss and/or take action on any items specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 420  
Madison, WI 53703  
1888.318.4486 (toll –free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

The HOME Consortium  
Board of Directors Meeting  
Thursday, May 21, 2015  
515 W. Moreland Blvd. Rm 355  
Waukesha, WI 53188  
@ 9:00 A.M.

### **AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the April 16, 2015 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report and Program Income Report
6. Village Pointe Commons, Grafton Application
7. Tenant Based Rental Assistance (TBRA)
8. 2016 Estimated HOME Allocation
9. Adjournment

### **All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.



**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** May 21, 2015

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Explanation of Process by Committee Chair**
- 6. Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, May 21, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

**R3803A-15 & CU1821-15 – Jefferson County Highway Dept/Joanne Dyskow Property:** Rezone a part of PIN 026-0616-3133-001 (10.262 Acres) with conditional use for salt storage near **W2492 State Road 106** in the Town of Sullivan.

**R3804A-15 & CU1822-15 – Alan S Gaethke:** Rezone with conditional use to allow a horticultural services/snow removal operation at **W7674 North Shore Rd** in the Town of Sumner on PIN 028-0513-1223-000 (3.679 Acres).

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND RURAL RESIDENTIAL**

**R3805A-15 – Kimberly (Kincannon) Cheney:** Rezone to create two, one-acre lots near **W7271 County Road C**, one on each side of the road. The site is in the Town of Koshkonong on PIN 016-0614-3122-000 (29.15 Acres).

**R3806A-15 – Todd & Leeann Duwe/Stephen & Kathleen Duwe Property:** Create a two-acre building site on **West Road** in the Town of Milford from part of PIN 020-0814-2811-000 (40 Acres).

**R3807A-15 – John & Patricia Morris:** Create a 3.5-acre farm consolidation lot around the home at **W6127 County Road T** in the Town of Milford from part of PIN 020-0814-0941-000 (40 Acres.)

**R3808A-15 – Josh & Christine Wickland/David & Harriet Wickland Property:** Rezone 1.6-acre of PIN 024-0516-0334-001 (20 Acres) for a new building site near **W1108 Hooper Rd** in the Town of Palmyra.

### **CONDITIONAL USE PERMIT APPLICATIONS**

**CU1823-15 - Joshua Sawyer:** Conditional use to allow up to five dogs in the Community zone at **N7018 County Road Q**. The site is in the Town of Milford on PIN 020-0714-0432-009 (2 Acres).

**CU1824-15 – Steven Plue/Rose M Stella Estate Property:** Conditional use to allow for an extensive on-site storage structure in an R-2 zone on **Koshkonong Manor Road**. The proposal is on PIN 028-0513-1613-002 (1.43 Acre) in the Town of Sumner.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

*A recording of the meeting will be available from the Zoning Department upon request.*

# Office of the Sheriff – Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Jeffrey Parker, Chief Deputy**

Jerry Haferman ★  
Administrative Captain

Duane Scott ★  
Patrol Captain

Paul Wallace  
Jail Captain

**AGENDA** ★REVISED 05-20-2015

## **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**

Jefferson County Courthouse, Room 112  
311 S. Center Ave.  
Jefferson, WI 53549

**May 22, 2015 @ 8:30 a.m.**

**DWAYNE MORRIS, CHAIR; AMY RINARD, VICE CHAIR; AL COUNSELL, SECRETARY; KIRK LUND; MICHAEL WINEKE**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of the agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Approval of the April 24, 2015 meeting minutes
7. Communications
8. **\*Discussion and Action as it relates to Medical Examiner's Policy and Fee Administration**
9. Grants – Update of ongoing or new grants
10. Report from the Sheriff
11. Debrief by Dispatch Supervisor Todd Lindert on 911 and Fire and EMS Paging projects
12. Debrief by Captain Wallace on Jail Camera System
13. Review monthly bills and financial items
14. Report on the budget
15. Proposed 2016 Capital Projects for the Budget
16. Review monthly jail and patrol activity reports
17. Discuss / approve jail assessment fund items
18. Next meeting date is June 26, 2015
19. Adjourn

The committee may discuss and/or take action on any item specifically listed on the agenda.

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336  
Toll Free: Jefferson County 1.800.675.7310